

Place Select Committee
Review of Kerbside Waste Collection 2015-16
Proposed Scope and Project Plan

Proposed Scope	
Scrutiny Chair: Councillor Cooke	Contact details: nigel.cooke@stockton.gov.uk
Scrutiny Officer: Graham Birtle	Contact details: graham.birtle@stockton.gov.uk 01642 526187
Departmental Link Officer: Craig Willows	Contact details: craig.willows@stockton.gov.uk 01642 527179
Finance Link Officer: Andy Bryson	Contact details: andy.bryson@stockton.gov.uk 01642 528850
Which of our strategic corporate objectives does this topic address?	
<p>"We want Stockton-on-Tees to be a borough that is clean and green, with appropriate housing provision and an environment that is protected for future generations.</p> <p>We plan to deliver this by:</p> <ul style="list-style-type: none"> • Development and delivery of the council's Green Vision; • Addressing the housing requirements of the borough; and • Improving resilience to extreme weather events." <p>(Extract from the 2015-17 Council Plan)</p> 	
What are the main issues and overall aim of this review?	
<p>To consider the current systems for the kerbside collection of household waste materials.</p> <p>Stockton has averaged about 28% for the amount of household waste recycled, re-used and composted over recent years. This placed Stockton 322nd out of 352 English local authorities in 2013-14, with the average rate now over 43.5% and the top performing local authorities recycling, re-using or composting more than two-thirds of their household waste.</p> <p>http://www.letsrecycle.com/councils/league-tables/</p> <p>On the positive side, Stockton has reported the record lowest rate nationally for the use of landfill sites in recent years, because the great majority of our household waste is used to produce energy at the Haverton Hill Energy from Waste (EFW) plant. On several occasions, less than 1% of the borough's annual household waste has had to be buried in landfill sites.</p> <p>Stockton is currently served by kerbside bin collections of household waste on a weekly basis and household recycleable materials on a fortnightly basis, with these services well regarded by local residents.</p> <p>The scrutiny review will investigate whether these systems continue to provide a good quality, cost-effective service that meets the expectations of residents.</p>	

The Committee will undertake the following key lines of enquiry:

- review of the current systems;
- highlight any issues and/or concerns;
- identify any lessons that can be learnt from other local authorities; and
- consider alternative approaches.

Who will the Committee be trying to influence as part of its work?

Cabinet.

Expected duration of review and key milestones:

Five months from November 2015 – March 2016.

What information do we need?

Existing information (background information, existing reports, legislation, central government documents, etc.):

- government guidance and targets;
- financial reports;
- performance reports;
- comparative information;
- resident surveys results; and
- complaints and commendation analysis.

New information:

Resident surveys results and complaints and commendation analysis from local authorities employing significantly different kerbside collection systems.

Who can provide us with further relevant evidence? (Cabinet Member, officer, service user, general public, expert witness, etc.)

The majority of information is held by the departmental and finance link officers, or can be obtained by them.

How will this information be gathered? (e.g. financial baselining and analysis, benchmarking, site visits, face-to-face questioning, telephone survey, survey)

As above, from the departmental and finance link officers.

How will key partners and the public be involved in the review?

At meetings of the Place Select Committee and through circulation of draft reports and papers.

How will the review help the Council meet the Public Sector Equality Duty?

A Community Impact Assessment will be carried out of the recommendations of the Place Select Committee, to ensure that the council's various duties are fully met.

How will the review contribute towards the Joint Strategic Needs Assessment, or the implementation of the Health and Wellbeing Strategy?

The environment is one of the wider determinants of health included within the Joint Strategic Needs Assessment, with this review potentially having a significant impact on the quality of the local environment.

Provide an initial view as to how this review could lead to efficiencies, improvements and/or transformation:

Changes to the frequency and scope of kerbside collections could have very significant efficiency savings and service improvements.

Proposed Project Plan

KEY TASK	DETAILS/ACTIVITIES	DATE	RESPONSIBILITY
Scoping of Review	Information gathering		Scrutiny Officer Link Officer
Tri-Partite Meeting	Meeting to discuss aims and objectives of review	22.10.15	Select Committee Chair and Vice Chair, Cabinet Member(s), Corporate Director(s), Scrutiny Officer, Link Officer
Agree Project Plan	Scope and project plan agreed by Select Committee	2.11.15	Select Committee
Publicity of Review	Press release to be issued at start of review	2.11.15	Chair, Link Officer, Press Officer Scrutiny Officer
Obtaining Evidence		2.11.15 7.12.15 11.1.16	Select Committee
Members decide recommendations and findings	Review summary of findings and formulate draft recommendations	8.2.16	Select Committee
Circulate draft report to Stakeholders	Circulation of draft report	w/c 15.2.16	Scrutiny Officer
Tri-Partite Meeting	Meeting to discuss the findings of review and draft recommendations	w/c 22.2.16	Select Committee Chair and Vice Chair, Cabinet Member(s), Corporate Director(s), Scrutiny Officer, Link Officer
Approval of final report	Approval of final report by Select Committee	7.3.16	Select Committee, Cabinet Member, Corporate Director
Consideration of final report by Executive Scrutiny Committee	Consideration of final report	8.3.16	Executive Scrutiny Committee
Presentation of final report to Cabinet	Presentation of final report with recommendations for approval to Cabinet	17.3.16	Cabinet